

**Privacy Act Information
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SSP Organizational Locator

Authority: 5 U.S.C. § 301 Department Regulations. Principal Purpose(s): Locating personnel and notification purposes during emergencies. Routine uses: Mail distribution, forwarding addresses & emergency recall list. Disclosure: Voluntary (Mandatory for Military Members). Information will not be divulged without written authorization to anyone other than SSP employees, and only then on a strict need-to-know basis.

Branch:	Code:	Report Date:
Birth Date:	Rank/Grade:	
Last Name:	First Name:	Middle Name:
Address:		
City:	State	Zip:
Home Phone:	Cell Phone:	

In Case of Emergency

Primary Contact Information

Name:	Relationship:	
Address:		
City:	State:	Zip:
Home Phone:	Cell Phone:	Work Phone:

Secondary Contact Information

Name:	Relationship:	
Address:		
City:	State:	Zip:
Home Phone:	Cell Phone:	Work Phone:

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