

PHOTO-CAPABLE CELLULAR TELEPHONE DATA SHEET

SSPINST 8100.1

I agree to abide by the policies and procedures in this user agreement. Specifically, I understand that:

- 1 No photo-capable cellular telephone may be used to process or store classified information .
- 2 Photo-capable cellular telephones are prohibited in classified spaces and during classified discussions and electronic data processing. Telephones will be placed outside the space, at the employee's workstation, or in wallet lockers.
- 3 Visitors are not authorized to carry photo-capable cellular telephones while in SSP spaces.
- 4 If I am escorting visitors to SSP, I will ensure any photocapable cellular telephones are secured with the Security Office upon check-in.
- 5 If I sponsor on-site contractors, I will ensure they have been briefed on the photo-capable cellular telephone policy.
- 6 Exceptions to this policy are only authorized by written permission from the security Manager (SP162).
- 7 I must sign this user agreement before using any photo-capable cellular telephones at SSP.
- 8 I must receive semi-annual Information Assurance (IA) and security Education briefings on SSP security policies .
- 9 If I witness any violation to the photo-capable cellular telephone policy, I will notify SP162 of the incident.
- 10 I understand that if:
  - a. My cellular/PCS device (photo-capable) is discovered in an SSP classified area, or if,
  - b. My cellular/PCS device (photo-capable) is involved in any incident in which photography of classified and/or unclassified sensitive information takes place, I will be subject to the loss of my classified access, which may subsequently result in the loss of my security clearance.

SP CODE:

CONTRACT COMPANY:

NAME:

CELLULAR SERIAL #:

MAKE:

MODEL:

TELEPHONE NUMBER:

SIGNATURE:

DATE: